**Laclede Water District Date: April 9, 2014 Location: LCC**

**Roll Call:**

Board Members present were: Lee Dowdle, Jerry Doyle, Harvey Hallenbeck, Lou Knapik, Chris Giese

The meeting was called to order at: 6:00 pm.

Chris motioned to amend the agenda. [Idaho Code 67-2343(4) (b) and (c)]:

Under old business, legal issues.

Infrastructure repair status, and employee policy and procedure.

Under new business-status of bids for infrastructure.

Seconded by Lee. All in Favor, Harvey abstained.

Meeting rules read by Lee.

The minutes from the March 2014 meeting were read.

Lee advised that we need to amend the Minutes for the March 2014 meetings. 1) Prior to getting the bid an estimate should be done for the water holding tank liner. 2) Add to minutes that we need to put the request for bids in the newspaper.

Also, Harvey advised that the Corp of Engineers paid a late bill of about $6000.00 in late payments. Now the Water District is only owed $3760 in late payments.

A motion was made by Lou to approve the minutes as amended. Jerry 2nd. All were in favor.

**Treasurer’s Report as of January 31, 2014**

Checking $25,379.58

Mountain West Flex $96,317.03

Reserve $11,447.95

Total $132,975.21

Jerry read the bank account report. Chris raised a question about the bill for Keokee for $225.86 for public relations, what is this for? Doug was contacted by phone who explained it is for the remainder of the website cost. There was a grant at one time that helped fund a website and this was our portion.

Harvey requested to hold payment to Bruce Green until we get documented clarification of the bill.

Lou motioned to pay the bills. Harvey 2nd. All were in favor.

**Superintendent’s report:**

Total monthly Flow 1,777,530 gals. Average daily flow 57,340 gals.

Turbidity and C12 numbers maintained at optimal levels.

Estimates have been received for three of the four projects. Notice needs to be put in paper for bids.

Mr. Brown is the engineer to be contacted to get the information needed for the bid and advertisement.

Raw water turbidity levels have been high and have required a lot of manual adjustments.

Miscellaneous repairs this month have been time consuming. Valves, lubricating systems, etc.

End of line flushing will be occurring throughout the month as weather permits.

Accurate number of water connections: 340 connections with 285 users.

**New Business:**

Status of bids for infrastructure.

**Old Business:**

Late fees owed. Current policy reviewed.

Infrastructure repair status

Employee and policy procedure – It was suggested that we need to take what we currently have and make it more generic/standard set of policy and procedures.

Motion is made by Chris to request to have employees do a log of his daily job duties/tasks done each day. Seconded by Lou.

Role call vote: Harvey – no; Jerry-no; Chris-yes; Lee-yes; Lou-yes.

Legal issue status – has there been any new information regarding the status of the three people who were to be contacted by the prosecuting attorney? There has been no new information at this time.

Discussion on bids for water tank liner.

**Water User Forum:**

Information shared by user about the Mill trying to become zoned industrial.

Social Media – Minutes to be posted on Facebook. Also in the display box at the water treatment plant.

A motion was made by Jerry to adjourn the meeting. 2nd by Lou. All were in favor, meeting was adjourned.