**Laclede Water District Date: March 11, 2015**

**Roll Call:**

Board Members present were: Paul Horgan, Roland Harter, Chris Giese, and Gene Courtney

The meeting was called to order at 6:00 pm. Chris Giese asked to modify the agenda as follows. Hurd comments, board position, Verizon phone, retirement Plan. Gene Courtney 2nd the request. All members approved the changes to the agenda.

The minutes from the February 11th meeting and the February special meeting were read. A motion to approve the minutes was made by Chris Giese. All were in favor, motion carried.

Paul announced that a board position is available – the public has been informed on their billing statements.

May 19th are the elections. Intention of candidacy form needs to be completed by this board since everyone is in an appointed position. Registered voters can sign these petitions.

Verizon cell phone has been cancelled.

Retirement benefit: Became an issue during the audit about who should get the IRA. Payments were suspended at that time so the board could research it. After some discussion it was decided to not offer a retirement plan at this time. Motion made by Roland and seconded by Gene for the district not to offer a retirement plan to district employees. All in favor.

**Treasurer’s Report as of February 28, 2015**

* Net Income from February - $14743.00
* Total Expenses from Feb. - $22226.44
* Net income over expense is minus $7483.44
* Reserve Account Restricted $11456.87
* Mountain West Flex account $ 96473.52
* Checking $ 22292.60

The audit is complete. There was a net loss of expenses over revenue (after the $55,492 booking entry for depreciation) of $25,678 for FYE 2014. The board feels that the district will recoup that in 2015 with the change in operations that is now in place.

The auditor noted that the bookkeeper handles everything. Due to the size of our district this is common. The district is in legal compliance but the auditors noted that it could be an issue and suggested some oversight steps that the board could take in this area. Chris will talk to other water districts to get bookkeeper job descriptions from them and also talk to Katy to get an overview of the position of bookkeeper.

Roland reviewed the bills to be paid. Chris made a motion pay the bills. Motion was seconded by Gene. All in favor, motion carried.

The Board agreed that the following changes need to be made to the bank for check signing.

Remove Lou Knapik, Katy Hefley, Lee Dowdle, and Doug Carothers. Add Paul Horgan. This will be completed this month.

It was discussed that the district look at current vendors and review who the district has accounts with.

**Old Business:**

Lock changes and password protection. Chris has offered to rekey the locks on the plant and the office. It was decided not to change the padlocks at this time.

Assignment of a clerk for the district – Paul Horgan will now be the district clerk. He will check the mail and the phone messages daily.

Katy will not be at the meetings to take minutes. She will write the minutes from the video recording from Paul. The draft minutes and approved minutes can be viewed at the district office and on the website.

Hurd comments regarding January events at board meeting. Jeannie wanted to tell her side of the meter story discussed in January. They were never told where to put the meter in the location the district placed it when the home was built. In fact they put it where they wanted it. 3 years ago they considered moving the water meter due to adding a porch and were told it could be moved at their expense. They decided not to move the meter. The district never asked them to move the meter. Kathy said they were offered a $300 or $500 rebate to move the meter. Jeannie asked to see the letter where they were told that. She has never seen that letter. She felt that the Hurd household was made to look like they had refused to comply with the water district. She feels this is totally inaccurate and that is what she would like on the record.

Thank you to Susan for help getting the contract together and signed for Water Systems Management.

Roland referred to the Lippert question from 2010 that was mentioned at the last meeting. He was told that Doug may have requested (using our contractor number) a locator in town and whoever requested it got attached to the claim. This may explain why LWD was on the claim. There is no action that needs to be taken at this time.

**New Business:**

Paul asked about selling the truck. After some discussion Gene made a motion to sell the truck, motion was seconded by Roland, all in favor. There is a lot of interest in buyers for the truck. The district paid $12,000 for the 10 year old truck at the time. It will be reported at the next meeting as to the value of the truck.

Gloria Fletcher has spent many volunteer hours helping the district get the computer system running correctly.

Mike Wade from Water Systems Management is doing a good job. He has been knowledgeable and responsive to our needs. Pantrol has worked hard at getting the computer upgraded to get readings that we need.

**Operations report:**

The tanks are very dirty and need to be cleaned. They have not been cleaned in awhile. They need to be shut down, drained and cleaned in the next 2-3 months. Turbidity meter is now up and running.

We have some violations with the state in Nov, Dec, and Jan. Jim Williamson from DEQ is working with us. The district was never out of compliance for water quality. Reporting wasn’t done.

**Water User Forum:**

Jeannie thanked the board for all their hard work and is wondering if the infrastructure list being considered. Gene said they are looking at the plant right now and in the future the distribution system will be assessed. There are two major engineering companies in the area that work with water systems, so Gene feels we have good help when we are ready for it.

Roland mentioned that by removing Roberts Rules of Order that his intent was not to be orderly with motions and decisions by the board. The board will continue to make motions and vote on decisions made.

Chris made the motion to adjorn the meeting. Seconded by Roland. All in favor, meeting adjourned.