**Laclede Water District Date: April 08, 2015**

**Roll Call:**

Board Members present were: Paul Horgan, Roland Harter, Chris Giese, and Gene Courtney

The meeting was called to order at 6:00 pm.

A motion to approve the March minutes was made by Gene Courtney, 2nd by Roland Harter. All were in favor, motion carried.

**Old Business:**

Election May 19th, 2015 – There will not be an election on May 19th because there were not more than 4 candidates that applied. Chris’s application was rejected because of the form not being filled out correctly. This means that Chris can complete his current term up until the May election date and then he can be reappointed by the board, if they choose to, to serve a term up to the next election (2017). There is still an open position on the board. Residency rules for voting rights were discussed. The candidacy form states a voter must be a registered voter of ID and also a resident of the Laclede Water District in order to be a candidate for office.

Security – The plant doors have been rekeyed. The new locks are rekey able which saved money currently and going forward.

Possible Sale of Truck – 2000 S10 4wd pickup. Paul did some research and determined that the truck is worth about $6500.00. An announcement will be put in the paper regarding the auction. There was some discussion regarding the condition of the truck (good) and the possibility of confirming this prior to the auction. A volunteer who is experienced in vehicle repair will be asked to take a look and give an opinion.

Learn Bookkeeper’s Job – There was some discussion regarding the bookkeeper’s job and some of the procedures that are performed. Chris is still planning on spending time learning the bookkeeper’s job.

Bank signatures on checking account – The bank needs updated minutes showing each person that is being added as a signer and each person who is being removed in order to update the signature cards. Currently the board is looking to remove Katy Hefley, Doug Carothers, Lou Knapik and Lee Dowdle from the signature cards. The only people able to sign on the checking account will be Paul Horgan, Roland Harter, Chris Giese and C. Gene Courtney. A letter on letterhead also needs to be written from the board secretary giving permission for the additions to be added to the account.

**New Business:**

Late fees on Liens – It was decided that anyone with a lien on their property for past due water fees will continue to be assessed late fees as long as those amounts remain unpaid with the county. If the water user pays the lien and brings a receipt of that action to the water district, and this is verified by the Water District with the County, the late fees on that lien will stop. Roland made motion to accept this policy, Gene 2nd. All approved. Motion carried.

**Operations report:**

Mike with WSM has asked to have 4 light fixtures replaced. One of them is in the pit and is located in the flood stage. An estimate is needed to get it moved. Paul thinks it would cost no more than $150.00 for the work. Also requested were three four ft. fluorescent fixtures. Chris mentioned he had an eight ft. h.o. and two four ft. fixtures available.

Gene mentioned there is a small plumbing job repair that needs to be done and an issue of testing the water that is distributed back out into the river. Gene also read the report from WMS regarding the 1st month of operation. All is running smoothly at this time. No future violations expected.

**Treasurer’s Report as of March 31, 2015**

* Net Income from March - $14721.32
* Total Expenses from Mar. - $4399.46
* Net income over expense is minus $10321.86
* Reserve Account Restricted $11457.25
* Mountain West Flex account $ 96485.36
* Checking $ 31923.55

Roland reviewed the bills to be paid. There was some discussion regarding the Keokee invoice. This check was held until someone could contact Keokee Publishing to address the charges. Chris made a motion to pay the bills. Motion was seconded by Gene. All in favor, motion carried.

**Water User Forum:**

No discussion

Chris made the motion to adjourn the meeting. Seconded by Roland. All in favor, meeting adjourned at 7:00pm.