**Laclede Water District Date: Dec 14, 2017**

**Roll Call:**

Board Members present were: Roland Harter, Gene Courtney, Justin Roberts and Chris Giese.

The meeting was called to order at 6:10 pm.

**Old Business:**

Open positions on the board – Kimberly Swank is interested in joining the board. Chris made a motion to accept Kimberly’s request to join the board, Roland seconded, all in favor. Kimberly read the Oath of Office out loud and was sworn in.

Ordinances – No new information.

Intake Power Project – AEI Engineering is preparing the proposal for a bid. The estimated cost will be about $1,400.00 to prepare the bid. Gene explained the situation to Kimberly to bring her up to date on the project.

Bookkeeper notes: There was information regarding the two billing questions that Roland had in a previous meeting. The bond for the right-a-way is not covered by our blanket policy so we do pay that separately. The other issue was contractor charges for some of the repairs done recently. There were no duplicate billings. Some of the work was billed through WSM and some were billed directly by the contractor to LWD. Another issue was a homeowners request to waive their monthly base fee since their water has been shut off. The situation was a fire at the home and the residents are currently not able to use the home. The board denied the request based on the policy that all properties are charged the base fee each month after they are hooked up to the system, to assist in the financial needs to keep the water plant running. The policy is in force regardless of whether the property's water is turned off or on.

**New Business:**

Plant Operation – Everything is running well. No problems to report.

Department of Agricultural Plan – This is in regards to the USDA Loan that the district currently pays. This is a plan that is required and would need an engineer to complete. Gene is working on getting this accomplished.

Review/Pay the bills:

**Treasurer’s Report as of Nov 30, 2017**

* Reserve Account Restricted $ 34,223.62
* Mountain West Flex account $ 328,934.91
* Checking $ 62,867.35

Roland made a motion to pay the bills retroactively for the past bills that were paid when there was no board meeting, Justin seconded, all in favor, motion passed.

Roland made a motion to pay the current bills, Chris seconded, all in favor, motion passed.

Water user forum

Chris made a motion to adjourn the meeting at 6:38, seconded by Justin. All in favor, meeting adjourned.