**Laclede Water District Date: Dec 12, 2018**

**Roll Call:**

Board Members present were: Roland Harter, Justin Roberts and Kimberly Swank.

The meeting was called to order at 6:05 pm.

Roland made a motion to approve the October 2018 minutes, Justin seconded, all in favor, motion passed.

**Old Business:**

Ordinances – Tabled for a future meeting.

Intake Power Project - Colvico Update – The project is complete.

**New Business:**

Easement Vacation – Bonner Co Planning department sent information on an easement vacation request on River Run Drive. Roland requested a letter to be written, from the board, to the planning department, denying the easement vacation request since the water district has a 6” line through that property.

DEQ Environmental and Planning Study – The DEQ has offered to do an environmental and planning study for the Laclede Water District. There are a couple of options for grants to help pay for this study. Roland feels this is a good idea as we would most likely have to have this done anyway in the future due to expansion of the water district. Water Systems Management can complete the application for the district. Justin made a motion to allow WSM to complete the application, Kimberly seconded, all in favor. Motion passed. Roland will contact WSM.

Mr. Genswein Request – Mr. Genswein discovered a leak on his water line. It appears as if his water line was run from his house, through another parcel, to his meter. Mr. Genswein is asking for the Water District to pay for the repair of this line. Because this line was done by a private party, not by the water district, this would not be a water district expense. The district suggests that Mr. Genswein move his meter to an area in front of his house. This would also be the property owners’ expense. Since Mr. Genswein resides out of the state, it was agreed to shut off his water until he could deal with the issue.

2017/2018 Audit – Justin made a motion to have the Williams & Parsons accounting firm conduct the upcoming two year audit. Kimberly seconded, all in favor, motion passed.

Plant Operation – No new issues with the plant.

Review/Pay the bills:

**Treasurer’s Report as of Nov 30, 2018**

* Reserve Account Restricted $ 29,169.84
* Mountain West Flex account $ 359,320.26
* Checking $ 102,288.57

Kimberly made a motion to pay the bills, Justin seconded, all in favor, motion passed.

Water user forum

Justin made a motion to adjourn the meeting at 6:30, seconded by Kimberly. All in favor, meeting adjourned.