**Laclede Water District Date: October 12, 2022**

**Roll Call:**

Board Members present were Kimberly Swank, Mike Kauffman, Gloria Fletcher, Justin Roberts & David Stevens

The meeting was called to order at 6:04pm.

Justin made a motion to approve the September 28th, 2022 minutes. Kimberly seconded the motion, all in favor, motion passed.

**Old Business**:

**Changes in Agenda – 2023 Budget discussion** – Mike went over the adjustments and changes to the budget for the new year. These were based on changes during the year in payroll, contract labor and legal fees and engineering costs due to the new construction coming up. A public budget review meeting was set for October 24, 2022 and the budget and meeting time will be published in the local paper. Justin made a motion to accept the 2023 budget preliminary figures, seconded by Gloria. All in favor, motion passed.

**New Business:**

**Resident Letter – Water Leak** – A water user sent a letter asking for credit for an overage bill at the beginning of the meter reading season. The water user did not know they had a leak until the meter was read. As soon as they discovered this, they had it fixed. The board approved a 50% credit for the usage which amounted to a credit to her account in the amount of $191.43. Justin made a motion to credit the account $191.43, seconded by Gloria. All in favor, motion passed.

**Address letter from IDWR regarding water rights along the Clark Fork-Pend Oreille River Basins Water System** – The Laclede Water District should be covered for water rights as are all the customers who are using water through the district. Justin is going to check with Lake City Law just to confirm.

**Lot combination letter of intent –**  For lot owners with more than one lot, each lot will have to be considered as a separate lot, not combined with other lots. The work with the county is more than six months out to accomplish this and the cost could be prohibitive. Justin will ask Lake City Law to draft a letter of intent for those property owners explaining the process they will need to pursue. The board changed the deadline for property owners who want to apply for exclusion to January 11, 2023.

**TO engineers PSA –** Justin reviewed the service agreement with the Districts legal council and went over the concerns of the board. Their attorney agreed with the changes and some clarification of the fees. T-O agreed to make the changes. Justin made a motion to approve the PSA with changes, seconded by Dave. All in favor, motion passed.

**Settling pond cleaning –** Mike brought up the subject of cleaning the sludge pond at the district.Water System Management said it would cost about $1040.00. Bob will get this in progress.

**Draft IFG response –** LWD wrote a response to IFG regarding the number of ERU’s charged with the new upgrade. Justin made a motion to accept and send the response as written, seconded by Kimberly. All in favor, motion passed.

**Plant Operation** – New meter installation is progressing. The board indicated to WSM that they would like the meters (electronic) to be read through the winter. Gloria offered to visit the LWD office to try and fix the email issue with the billing.

**Treasurer’s Report as of September 30, 2022**

* Reserve Account Restricted $ 26,652.03
* Mountain West Flex account $ 521,564.34

- Checking $ 54,404.08

**Review/Pay the bills**- Justin made a motion to pay the bills, Gloria seconded, all in favor, motion passed.

**Water User Forum**

Justin made a motion to adjourn the meeting, Gloria seconded. All in favor, meeting adjourned at 7:05pm