**Laclede Water District Date: May 13, 2015**

**Roll Call:**

Board Members present were: Paul Horgan, Roland Harter, Chris Giese, and Gene Courtney

The meeting was called to order at 6:05 pm.

A motion to approve the April minutes was made by Chris Giese, 2nd by Roland Harter. All were in favor, motion carried.

**Old Business:**

Open position on the Board – There is still an open position on the Water Board. Paul made some inquiries with some people who showed an interest. There was some discussion about other Laclede residences that may be interested and where to post notices around town. After the May 19th election date the board will need to reappoint Chris Giese to the board due to the paperwork for the May 19th election being filled out improperly by Chris.

Vehicle sale – Roland spoke with ICRMP about the water districts legal obligation regarding the sale. An ad in the paper as well as a note on the monthly invoice will be implemented. Asking price is $4500.00 and the bids will be considered at the next meeting June 10th.

Learn Bookkeeper’s Job – Chris has gotten too busy to take time to learn the bookkeepers job. Some discussion was made regarding late fees and the authorization to forgive them. A new policy/procedure was decided on that if someone wants a late fee forgiven, they would need to come to the board meeting to present their case. The office personnel nor does any board member have the authority for forgive late fees on their own.

Roland made a motion to leave the late fee after the 20th of the month and any customer who would like to discuss the fee on their bill would need to come to the board meeting and present their case.

Plant electrical repairs – There was some discussion about the bids received for the repairs at the plant. Some of the lighting will be upgraded. Chris made a motion to use Rick’s Electric for the job. Seconded by Roland. All in favor.

**New Business:**

Meter reading – WSM will be reading the meters. Katy will accompany them the first time to help locate meters and record the meter numbers to each water user.

**Operations report:**

There are still some minor problems with electrical, plumbing as well as the SCADA systems. These issues are being looked into. The system is running pretty uneventful at this point.

Mike pointed out to Paul some exterior surface problems with the building. Paul will work on fixing these items.

**Treasurer’s Report as of April 30, 2015**

* Total Income from April - $14707.93
* Total Expenses from Mar. - $11975.94
* Net income over expense is minus $2731.99
* Reserve Account Restricted $13986.13
* Mountain West Flex account $ 96498.05
* Checking $ 39499.87

Roland reviewed the bills to be paid. The Keokee invoice was discussed. They have not gotten back to us about the invoice yet. WSM invoices were discussed and the fact that the invoices were less the salary for a full time operator. Chris made a motion to pay the bills. Motion was seconded by Roland. All in favor, motion carried.

**Water User Forum:**

There was some discussion about the county doing surfacing on a couple of the roads in the Water District and whether the district may need to replace some of the piping before the surfacing is done.

Chris made the motion to adjourn the meeting. Seconded by Roland. All in favor, meeting adjourned at 7:00pm.