**Laclede Water District Date: Mar 9, 2016**

**Roll Call:**

Board Members present were: Roland Harter, Gene Courtney and Sharon Alhourani. Chris Giese was absent.

The meeting was called to order at 6:00 pm.

Roland suggested a reading of the February minutes. The minutes were read by Gene. A motion was made to approve the February minutes by Gene, 2nd by Roland. All were in favor, motion carried.

**Old Business:**

There is still one position open on the board.

**New Business:**

Board seats – It was determined that Sharon’s seat was the position that expires in 2017.

Attorney for the district – An attorney for the water district has been located.

Brad Jones meter Issue – Mr. Jones meter is covered with water at different times of the year and cannot be read by the home owner and he was requesting that the district move the meter further up on his property. This is not an option and it was suggested that he purchase a tool that exists which can read the meters underwater. There are numerous meters underwater at various times during the year and it would be impractical to move all those meters to higher ground.

Operations Report – There are up coming, new regulations regarding testing for lead and copper in the water. This may require the water district to test water in any homes built before lead was eliminated from plumbing construction. Additional information on the districts responsibilities will be forthcoming.

The lumber mill is in the process of fixing the leak that they have had for awhile now. This may reduce the Districts revenue, depending on how big the leak actually is.

SCATA System – Gene feels that the district should continue to research the issue with the computer system at the plant before making any decision on the steps to take to correct them. The two proposals received are very different and address separate issues. One proposal is to replace the entire computer system, the other is to correct/upgrade the one we have. After some discussion is was agreed to continue with the research and revisit this at the next board meeting.

Intake power panels – Northern lights replaced some of the poles in the area. The district will need to move the intake power panels at the ferry. Gene spoke with a contractor regarding the project and is in the process of working out the details of what it would take to do it.

**Treasurer’s Report as of Feb 29, 2016**

* Reserve Account Restricted $ 8,932.83
* Mountain West Flex account $ 124,435.31
* Checking $ 116,812.56

The district uses Quickbooks to process all the accounting functions for the District. Payroll for the employee and board members is also processed through Quickbooks. The cost of the payroll subscription alone is about $500.00 per year. This provides us with payroll updates (taxes), and the Federal Tax Deposit process. Katy can do the payroll manually and enter the information into Quickbooks. Quickbooks can still be used for the financial information without renewing the payroll subscription each year. The charge for the payroll service is automatically withdrawn from the Districts checking account and Katy will call Quickbooks to find out if we can get a credit if we cancel the payroll service at this time. We may have to wait until the expiration and cancel at that time which would be in January.

Roland reviewed the bills to be paid. Roland made a motion to pay the bills. Motion was seconded by Sharon. All in favor, motion carried.

**Water User Forum:**

Roland made the motion to adjourn the meeting. Motion Seconded by Sharon. All in favor, meeting adjourned at 6:48pm.