**Laclede Water District Date: December 8, 2021**

**Roll Call:**

Board Members present were: Gloria Fletcher, Kimberly Swank, Justin Roberts and Mike Kauffman.

The meeting was called to order at 6:05 pm.

Gloria made a motion to approve the October minutes, Kimberly seconded, all in favor, motion passed.

**Old Business**:

DEQ/T-O Facility Improvement Update – The facility improvement plan got the final approval from the DEQ.

2022 Budge Approval-Published Oct 22, 2021 – Justin made a motion to approve the 2022 budget as proposed, Kimberly seconded. All in favor, motion passed.

Application – Northern Lights hook up to tank – The upgrade would improve communication between the tank and the plant. Mike made a motion to approve the Northern Lights application for running power to the storage tanks, Justin seconded, all in favor, motion passed.

District Job Descriptions: Bookkeeper and Secretary – Tabled to January.

Office Copier – Tabled to January.

Office 365/Computer System Upgrades – Tabled to January

T-O Funding Extension – Additional $10,000 approved for T-O to continue to assume the position of liaison between the DEQ and loan coordination in order to move the Facility Plan forward. Justin made a motion to approve the additional $10,000, Gloria seconded, all in favor, motion passed.

T-O Loan Application Support – Justin made a motion to have T-O submit another Letter of Interest to the DEQ for the next fiscal year funding. Kimberly seconded, all in favor, motion passed.

Facility Upgrade Funding Approach – Discussion of choices between an LID funding or a Judicial Confirmation (DEQ) and the time constraints for both. Justin made a motion to authorize T-O to proceed with providing an estimated amount of assessment per benefited parcel that would be assessed with an LID. Gloria seconded, all in favor, motion passed.

**New Business:**

DoxoDirect – Online customer payment portal **–** Katy received a cold call from a salesman. The board felt that we would be using the portal that works with our new software upgrade**.**

**Plant Operation**:

Bob Hansen of Water Systems Management attended the meeting and updated the board on the plant operation. He gave figures for this year and last year showing that the water usage was less this year than last year. Although the water usage has gone down, there are still some leaks that need to be found. The plant is running smoothly.

Treasurer’s Report as of Nov 30, 2021

* Reserve Account Restricted $ 34,235.81
* Mountain West Flex account $ 521,260.36
* - Checking $ 102,246.67

**Review/Pay the bills**:

Kimberly made a motion to pay the bills, Justin seconded, all in favor, motion passed.

**Water User Forum**

Justin made a motion to adjourn the meeting, motion was seconded, all in favor, meeting adjourned at 7:15 pm.

**Executive Session**