**Laclede Water District Date: January 12, 2022**

**Roll Call:**

Board Members present were: Gloria Fletcher, Kimberly Swank, Justin Roberts and Mike Kauffman.

The meeting was called to order at 6:10 pm.

Gloria made a motion to approve the December minutes, Mike seconded, all in favor, motion passed.

**Old Business**:

District Job Descriptions: Bookkeeper and Secretary – Moved to executive session

Office Copier – Gloria will work on finding a color laser/multifunction copier.

Office 365/Computer System Upgrades - Tabled

Facility Upgrade Funding Approach-ongoing - Justin reported he had the copy. He said that TO finished the document and we needed to approve it. Justin made a motion to approve the document, Mike seconded, all in favor, motion passed.

**New Business:**

Review DEQ Loan Application - Discussion over applying for the load again this year. We haven’t spent our money from this year but worry about time running out. Apparently the budget has a lot more money this year.

A conference call was made with Brent from TO and Danielle Quade, an attorney with Hawley Troxell Law Firm.

Danielle told us about our options at obtaining money. She also had a slide show that had been sent to us. She explained we have three options.

* Voted Revenue Bond
  + This needs an election but only a majority vote, Most flexible
* Judicially confirmed Revenue Bond
  + Could take 4-6 months and have delays. Issue bonds without election, expensive
* Local Improvement District (LID)
  + Needs approval from 60% of the voters.

She gave us the Pros and Cons of each in much detail.

Besides discussion of the Mills usage, Riley Creek Rec Area was also brought up. Because it is owned by US Gov’t (Corp of Engineers). They are handled differently.

Both Brent and Danielle said we need to send a letter to all residents explaining the process. There are 367 parcels with 311 in use.

It was decided to hire Danielle to do this for us as well as represent us. Justin made the motion, Mike seconded, all in favor, motion passed.

We also needed to add more money to pay the Engineering firm. Justin made the motion for $10,000, Mike seconded, all in favor, motion passed.

The Board decided till we get the upgrade completed we need to have two meetings a month. Next meeting will be January 26th

Letter from Bonner County Solid Waste - Letter from Bonner County Solid Waste was read. Bob Howard from the Bonner County Solid Waste department said they were charged for late fees. The address was incorrect and was not corrected till they had received the second statement. Gloria made a motion to take it off the bill, Justin second it, all in favor, motion passed.

**Plant Operation** – Bob from Water Systems Management gave us an update. There are 47 meters left to be installed. These are all ones that will be dug out. There are also 3 or 4 bigger meters that have to ordered and installed. Bob said Jacque will work on them this spring and summer. Bob had a document on water usage of the plant from 2019 to 2021. The Board had a lot of discussion on what water was needed at the mill. Do they needed treated water or untreated. Mike would like to see the water usage of the mill. Justin and Mike have tried to contact the mill. They decided since the mill has some new management that we should lock down how much water they really need. They are hoping to have a meeting with the mill soon.

**Treasurer’s Report as of Dec 31, 2021**

* Reserve Account Restricted $ 3,895.01
* Mountain West Flex account $ 521,290.35
* - Checking $ 101,450.90

**Review/Pay the bills**:

Justin made a motion to pay the bills, Mike seconded, all in favor, motion passed.

**Water User Forum**

Justin made a motion to adjourn the meeting, Mike seconded, all in favor, meeting adjourned at 7:45 pm.

**Executive Session**