**Laclede Water District Date: February 9, 2022**

**Roll Call:**

Board Members present were: Gloria Fletcher, Kimberly Swank, Justin Roberts and Mike Kauffman.

The meeting was called to order at 5.59 pm.

Justin made a motion to approve the January minutes, Kim seconded, all in favor, motion passed.

**Old Business**:

Office Copier – Gloria ordered a copier. Cost $408.49 plus shipping.

Office 365/Computer System Upgrades – Tabled, Mike is continue to work on this.

Facility Upgrade Funding Approach-ongoing – Brent called in to the meeting and gave the board an update on T-Os progress – DEQ Drinking Water Letter of Interest (LOI) was submitted on 1/13/22. A retroactive reimbursement request for costs associated with entering into the loan agreement was submitted to the DEQ on 1/18/22. A draft of the newsletter, introducing the LID to customers, was prepared for the boards review. The loan application was completed and sent to the board. These forms need to be submitted to DEQ by 3/1/22. Justin made a motion to increase the budget for T-O expenses by $10,000.00. Mike seconded, all in favor, motion passed. Justin made a motion to have T-O develop a scope of work for the survey needed and to request reimbursement from DEQ for the expenses related to survey and preliminary engineering efforts. Mike seconded, all in favor, motion passed.

Update on meeting with IFG mill. – Mike, Justin and Brent met with the mill personnel to go over T-O’s projections regarding the mill. The mill will work up their own projections. 3/1/22 was given as a deadline for feedback.

**New Business:**

Approve Letter to Water Users re: Upcoming Project – Tabled until after pending meeting with IFG.

Trash Disposal – Justin will talk to the county about trash disposal. Gloria offered to dispose of the small amount of trash at the plant.

Old Meter Disposal – WSM will look into ways to dispose of the old meters. Katy will contact the companies who sent fax’s inquiring about old meters to buy. A suggestion was made to contact the Idaho Rural Association to see if they have any suggestions.

Update Fees in Ordinances – Justin made a motion to update fees, per the following, on turning meters on and off for homeowners. Mike, seconded. All in favor, motion passed.

Meter Turn Off/On  — $75.00/hour minimum 2 hour charge – no more than $150.

$50 an hour for those summer residents that need water turned back on.

— No Charge for emergencies during business hours.

* Service must be scheduled at least 48 hours in advance.
* Property owner must be present when work is performed.
* Charges will apply to turning on and off District’s meter for water user’s convenience.

After hour Call Outs  —  $75.00 per hour.    (2 hr min)

Equipment Damages — All Cost + Labor (Excluding wear & tear)

**Plant Operation**: No issues with the plant

**Treasurer’s Report as of Jan 31, 2022**

* Reserve Account Restricted $ 8,961.90
* Mountain West Flex account $ 521,323.34

- Checking $ 102,416.74

**Review/Pay the bills**:

Justin made a motion to pay the bills, Kim seconded, all in favor, motion passed.

**Water User Forum**

Justin made a motion to adjourn the meeting, Mike seconded, all in favor, meeting adjourned at 7:20 pm.