**Laclede Water District - Special Meeting Date: August 24, 2022**

**Roll Call:**

Board Members present were Kimberly Swank, Mike Kauffman, Gloria Fletcher, David Stevens & Justin Roberts.

The meeting was called to order at 6.00pm.

**New Business:**

**LID/Facility Upgrade Project: T-O Engineers Design Proposal** – After some discussion about the proposal a few issues were brought up. Concern about controlling budget overruns and clarifying how subconsultant fees are controlled was one issue. Other concerns were ownership of documents (although Mike commented that what the proposal said is standard for the industry), engineers not being accountable for negligence, the fee schedule, scope of work, and lump sum fees. The board will ask Lake City Law to review the proposal. Mike made a motion to authorize T-O Engineers to send the draft proposal to DEQ for review. Seconded by Justin, all in favor, motion passed.

**IFG meter readings and billing errors** – IFG reviewed and accepted the proposal by the board to correct the meter reading errors. The District will give a credit in the amount of $8,553.30 to the mill to correct the billing errors. Justin made a motion to approve the credit to IFG, Kimberly seconded. All in favor, motion passed.

**Ordinance No. 2 – Factors to be considered for exclusion from LID No. 1 Assessment Roll –** Mike read the ordinance out loud. There were no concerns. Justin made a motion to accept Ordinance #2 as written, seconded by Mike. All in favor, motion passed.

**Facility upgrade newsletter** – There was discussion about the newsletter with minor changes. Justin made a motion to accept and distribute the newsletter to the community, Mike seconded. All in favor, motion passed.

Justin made a motion to adjourn the meeting, Mike seconded. All in favor, meeting adjourned at 7:01pm.

Executive Sesson