**Laclede Water District Date: November 9, 2022**

**Roll Call:**

Board Members present were Kimberly Swank, Mike Kauffman, Gloria Fletcher, Justin Roberts & David Stevens

The meeting was called to order at 6:04pm.

Dave made a motion to approve the October 12, 2022, monthly meeting minutes and the October 24, 2022 special meeting minutes. Kimberly seconded the motion, all in favor, motion passed.

**Old Business**:

**Billing Software Research** – Gloria went over the product that she had researched, Black Mountain Software, as a possible replacement for the current billing software that the district is using. The board determined that given the cost of this software, they would rather continue to work with the software we are currently using.

**T-O Engineers PSA** – Per Justin, the service agreement has been signed and accepted.

**Lot Combination Letter of Intent** – In progress.

**New Business:**

**Snow Removal at the Plant/Office** – Gloria will look into finding someone to replace the Districts previous contractor for snow removal. A sign was also put up at the Post Office.

**Electronic Meter – Riley Creek Park Campground** – While trying to read the meter at the campground, it was discovered that the campground disassembles their meter each winter for frost protection. The board asked Bob with WSM to investigate this. Bob will talk to the US Army Corp and report back to the board.

**Plant Operation** – No issues with the plant. New meter installation is progressing. Bob at WSM states that there are about 30 meters left to install. WSM will continue to read the meters electronically and the bookkeeper will keep tract of those still having manual meters and play catch up in the spring.

**Treasurer’s Report as of October 31, 2022**

* Reserve Account Restricted $ 29,180.70
* Mountain West Flex account $ 521,564.34

- Checking $ 52,629.46

**Review/Pay the bills**- Kim made a motion to pay the bills, Mike seconded, all in favor, motion passed.

**Water User Forum**

Gloria made a motion to adjourn the meeting, Kim seconded. All in favor, meeting adjourned at 6:36pm.