# NOTICE OF PUBLIC MEETING

Laclede Water District

208-255-4068

Meeting Date 6/07/2023 at Laclede Community Center – 6:00pm

**Bring meeting to order**

The meeting was called to order at 6:02. Justin, Mike, Dave and Gloria were the Board members in attendance. David Stevens (Dave’s Father) was also in attendance. Travis, from the Mill and Bob from Water Management were not there. We think they didn’t see the meeting was changed. We will email them if we change a date in the future.

**Approve Minutes**

May 10, 2023 \*

Mike approved them and Dave seconded. Passed

**Changes in Agenda \***

 Gloria added under new business

1. Sandpoint Computer Bill
2. People not paying their bill
3. Whitakers new connection

**Old Business**

 **Lot combination letter of intent\***

Justin has it. Danielle (attorney) sent it on Monday. Anyone who fills out the form, has it notarized, returns it to the Board can have one connection. Discussion followed. We still aren’t sure what legally needs to happen. Justin will follow again with Danielle. Mike just wants to make sure there is a legal recording path to whatever is decided.

**New Connection Fees\***

Rural Community Assistance Corporation (RCAC) looked at our financials and connections. They did an assessment for us. They figured we are about right. Mike wants their information to plug in some other numbers. More discussion on maybe charging by size of meters. Mike has looked at other communities too. More on this later.

**Recreational and Industrial Usage Fees\***

Same thing applies as above. Not sure how to change or if we need to change.

**686 N. Riley Creek/McCracken Connection\***

Gloria went to the Court House and found the original agreement. We will put it in the office. Steve McCracken wasn’t sure they will want it anytime soon but wanted to make sure we knew about it. It states that in exchange for an easement to the McCracken property for our Booster station, the McCracken’s will be given a water hookup free of charge if they ever want it.

**DEQ Grant follow up\***

As far as we all know, we didn’t get it. Justin has asked Brent (Ardurra Engineering) to follow up on this to make sure.

**McDonald Water Hook\***

Last month we weren’t sure if we had an easement to his property. Or if he needed to connect from the water line. Gloria went to the Court House. Several departments told her yes on the easement but for more information, she could contact Boise. The connection has been completed.

**New Business**

 **Presentation - Financial Analysis for Fee Structure\***

Dave gave us a Power Point presentation on the fee structure that he did. He had many slides to show our income, our expenses, and how we could set these up better. He showed what we are doing correctly and what is not happening now. Dave put monies into Profit Centers. Currently we are not putting any money away for depreciation that he could find. Apparently there used to be several bank accounts for different savings. We don’t have them anymore. He showed how we could lower charges and still have the same amount in accounts. Since this is the first year with the electronic meters that are to be read all year, we need to look at this closely this year. Dave did a great job with the figures. We all appreciated all the time he had spent doing this analysis. This is something we need to work on.

 **Old By-laws\***

Dave was given a copy of the original By-Laws from a previous Board Member. We are going to compare them to what we have now. We’ve wanted to get our By-Laws updated. We will work on this also.

**Original Water Lines\***

Dave was also given a copy of what we think is the original water lines. However, he found out they have been changed since that copy.

 **Connection at the Park/Campground\***

Here goes that Dave again…. He asked Bob (Water Management) to check why we needed a 3 inch meter at the Campground. Bob never got back to us. They ordered the 3 inch meter and contacted Kendall to install it. Right before the meeting Bob called Gloria and said it was almost too late to change to a smaller meter. We would have to hire an engineer and that would be more expensive. So the “costly” 3 inch meter is going to be installed.

 **Letter for file – 360 River Run Drive\***

Gloria will type one up for our files. All we need is to say we know the water line for the neighbors (356) is located on 360’s property.

 **Sandpoint Computer Bill**

This bill was not paid or due this month but Katy asked if Gloria knew what it was for. The Board agreed it was our yearly maintenance for Office 365. It will be paid next month.

 **People not Paying their bills**

Gloria and Katy looked at the A/R Aging Summary 60 days in Arrears. Most of these people never pay their bill and it adds up to a good sum of money. Around $6,600.00 owing right now with liens totaling $3,700.00. Apparently, it isn’t in our By-Laws right now but when we change them we will be doing something about this subject.

**Whitakers New Connection**

Mike Wade had talked to Katy about the Whitakers wanting to add another connection. They wanted to connect to the line they have now. Mike said that was not a good way of doing it. The Board agreed and it will not be done.

**Plant Operation**

Bob wasn’t at the meeting. And yes, we will email him when the meeting date is changed. We did have a water line break on 360 River Run that was fixed. That’s why the letter was requested. Also McDonald’s connection was finished. Mike Wade told Gloria they were starting the Campground meter replacement in the next couple of days.

It might be noted that Jackie (who reads the meters) still has NOT left the handheld in the office.

Katy also sent an email to Jackie, copying Bob and Gloria on May 29th. The second paragraph had this question she needs answered.

**“My other questions are, for the ones that are not reading, for one reason or another, are you or Kendall going to connect with EZReader tech support to find out what the problems are?    Ie, the ones running backwards for no reason that Kendall can see, the one the handheld picks up, but not the main reader (rte 333),  the one that is not on EZ data list but is fine in the account as for meter number (rte 336 -why not?).”**

Jackie has not gotten back to Katy with an answer.

**Water User Forum**

 Dave Stevens (Senior) was the only one at the meeting.

**Treasurer’s Report \***

 Gloria gave the Treasurer report in the absence of Kimberly.

Umpqua Bank Reserve account has $19,069.09

 Umpqua Bank Checking account has $5,943.92

 Mountain West Flex account has $422,207.16

Katy gave Gloria a deposit slip to move money from Mountain West to Umpqua checking so we can mail out the bills. Gloria transferred $100,000.

**Review/Pay the bills \***

 It was moved and seconded to pay the bills. Gloria will hold the bills for a day or so to make sure the money did transfer into our Umpqua Checking account.

**Adjournment**

 It was moved and seconded to adjourn the meeting.