**Laclede Water District Date: Aug 16, 2023**

**Roll Call:**

Justin brought the meeting to order at 6:00. Gloria Fletcher, Dave Stevens, Kimberly Swank were present and Justin Roberts was on the phone. Mike was absent. Bob Hansen, Travis Hanson, Eileen and Seth Fletcher were in attendance. Sally Ash came later.

**Approve Minutes:**

July 12, 2023 - Dave made a motion to approve the minutes, Kimberly 2nd. All in favor, motion passed.

**Changes in Agenda:**

Update on Ardurra work status on LID and upgrade and financial structure analysis

**Old Business**:

Lot combination letter of intent

Justin said it has been approved and drafted by Hawley Troxell. As soon as Ardurra does their part, they will send out a letter to all residents to update them on the status. We will pay Ardurra to send it all out. Also included will be the lot combination options.

New Connection Fees

Also included in this fee is the plant equipment fee. Katy is giving them an equipment list so they can work on depreciation and plant equipment. They will also have Mike Wade look at it so we have all the items listed. Ardurra is waiting for the list. Justin will review it.

Recreational and Industrial Usage Fees

Same as above. Pending results of analysis. Right now, the Mill has 17 ERU’s. Eileen asked questions about what the Park and Mill are being charged. She didn’t think the Park had a meter. They always have had one. A new meter was just installed.

Presentation - Financial Analysis for Fee Structure

Dave reached out to Jeremy. They are going to work together with the spreadsheet. They will both work with the two analyses with their numbers. Dave is following up on it.

Guy Miller – Meter sale

Mr. Miller owes us over $500. He wrote us a bad check and still hasn’t made it good. Justin thought we may want to have Zach at Lake City write him a letter saying we are now charging him legal expenses too. Dave thought we could take him to small claims court as an option.

466 Manley Creed Rd Connection – Bergman

Bob will have Mike Wade investigate it. We need to see how far we would have to extend the line to tap into our system. Right now, they are on a shared well. They aren’t in a hurry. Justin reminded us they are on the edge of our boundary but would like us to furnish them with water if we can do it.

**New Business:**

David Stevens Sr. Meter Location

Dave Stevens Jr. went into detail on what his Dad is asking the Board. David Sr has two pieces of property on Moore Loop. He also has a well. The well is having problems and he’d like to start using Laclede Water. Back in the day…. The Board made him connect to our water even though he had a well and didn’t want it. They, of course, charged him $10k. The problem now is the meter is on the second lot and he has put in an asphalt driveway on his lot so he can’t “easily” connect to our water. He wants to give the current meter back to the District and get a new one on his lot.

Justin told Dave his Dad needs to go to the county and make it so he can never combine the two lots. Sort of the opposite of what people have been doing to combine. He needs to get an easement from the County (recorded) to go across both lots and an agreement to the Board that he will never combine. After this is done, we will address this item again.

Consolidation Covenants

This one is interesting. No one really knows what this is. Maybe the lot combination which will come out in the letter stated above.

Leak Detection Proposal

A company wants to do a survey for us on where leaks are located. We feel that our new meters will probably tell us this and we’d like to give the meters a chance to do what they were intended to do. Dave thinks it’s a good price. We have it on hold till we talk with Brent from Ardurra.

Current Year Liens

This is the time of the year we need to assess a lien on properties of people not paying their water bills. Seven people had liens put on their properties. These totaled $4,760.56. We discussed changing the way we charge late fees. Also discussed was turning off people’s water after so many months of non payment. These need to have it put in our By-Laws that Lake City Law is still working on.

Ardurra work status on LID and upgrade and financial structure analysis

This was added as new business by Justin. We all realized it was discussed earlier.

Banks and Budget

We added this last minute. Kimberly and Gloria want us to move to one bank. We talked about how we are to get reimbursed from DEQ. Justin explained. Gloria will talk with Brent to see what we need to do.

Also… we need to get our Budget done for next year at the next meeting.

**Plant Operation**

Bob told us the water is very warm. It causes problems sometimes. Also, the Whitakers got their new meter installed and within 24 hours it had a leak. The size of the line was asked about. Apparently, it was fine.

Gloria asked about the bill. Something happened to the river pump. She asked if we could be notified when these things happen. Justin agreed that one of us needs to be notified. Then we can let the Board know. Bob said they will let someone know when we have problems. He said it will be after the fact. We are good with that.

Justin said his water tastes really bad this time of the year. He said it happens every August. Discussion on what we could do to check it. Justin and Gloria will do a test of both of their waters.

There was a meeting to show anyone interested in other water systems. No one from the Board could attend. Bob went. He told us about the membrane filtration system. Bob took our Engineer around to see it. He liked the system.

**Treasurer’s Report as of July 31, 2023**

Kimberly gave the report.

Umpqua checking $47,829.67.

Umpqua Reserve $24,126.27

Mountain West $322,432.09

**Review/Pay the bills**-

Justin asked for a motion to pay the bills. Gloria made a motion, Dave 2nd. Motion passed.

**Water User Forum**

Travis asked how the Mill is being billed. Justin thought he had sent that to Travis. He will do it.

Sally asked about what’s been happening with the LID. Justin told her we submitted for the ARPA funding and we didn’t get it. He also told her about the letter that will be coming out. We are in the design phase with Ardurra.

**Adjournment**

Justin asked for a motion to adjourn. Dave made a motion, Gloria 2nd. Motion passed. Meeting adjourned at 7:35pm.

Next meeting Sept 13th. Justin told us he will be out of town.