**Laclede Water District Date: Oct 11, 2023**

**Roll Call:**

Meeting brought to order by Justin at 6:01. In attendance, Justin, Mike, Gloria and Kimberly. Also Bob from Water Systems and Travis from the Idaho Forest Group.

**Approve Minutes:**

September 13, 2023 - Gloria made a motion to approve the minutes, Mike 2nd. All in favor, motion passed.

**Changes in Agenda:**

Late fee for Eileen Robbins

Executive session

**Old Business**:

Guy Miller – Meter sale

Gloria will call Zach about it.

2024 Budget

Mike went through the P&L and made changes from last year.

$240,000. Discussion on what was spent and probably not recurring.

Mike explained his process. We changed a few costs. He talked to Scott Hoover, and we don’t need to report depreciation. Make a motion to approve next month. Kimberly made a motion to publish Gloria 2nd.

Mike will email everyone to review.

Ordinance review

A meeting with general counsel was done. They are working on them.

Audura plant upgrade status – Brent

$50-60, 000 for the communication part with Northern Lights can be pulled out.

Water Systems Mgmt cannot go ahead with it.

Justin asked for a detailed plan. Not paid out of the Grant funds. Brent explained why we should pay for it separately. As soon as we get a cost breakdown, we can vote on it.

Digging numbers and Northern Lights are good numbers that Mike Wade got for us. Brent will send the numbers to us. We’ll consider it a capital expense.

Working on private study and what other systems look like. Brent still thinks it’s a good option for us. We have two tanks. One is a 10,000 tank. In bad shape. Demo that one.

The other is 60,000 gallons and no redundancy. We could put a clear well under it. Brent gave us several options. Putting a gate to divide the clear well. $15 to 20K for this.

Discussion on which way to go. A lot more money to put the clear well. We decided to design for it and decide to take it out if we go too much over original plan. As we get closer, we can look at the budget again.

We have been leaning toward a welded steel reservoir is $600,000. A bolted steel option is much cheaper. It’s $200,000 and probably lasts 20 years. Could last 40 years. Stick with welded and can change to bolted if budget is too much.

Brent wants to talk about the PER (preliminary engineering report). Pilot study to check it out for one year. Might do.

Booster station feeds over to Manley creek. We need to get easements for it.

If customers want water, they need to do the easements.

Brent told us we are behind schedule. 330 million has been very helpful. But puts a burden to get it done. Ground probably won’t be broken next year. The treatment system itself is 40+ weeks.

A lot of discussion on timeline was done.

P&L Analysis…. They did an analysis of our Connection fees. Brent told us many fees have been abused by other systems. Limitations to what you can use it for. Brent explained the document he sent out. Katy had a document with all costs per project improvements. The number that was used to calculate costs in 1978 was off. Wants to add equipment to the costs. After he explained the replacement costs it came to $6500. Can’t include the LID in connection fee. Right now, we are deciding if $7500 would be a better price. Waiting for their costs to come back including equipment.

**New Business:**

Robert’s residence lot combination

He has two lots and wants to combine them. He needs something from the Laclede Water Board that we have no problem with this. Nothing to vote on. Justin will draft a letter so we can use it for his lot and others as well. Mike told Justin to talk to Zach and make a form letter.

Eileen Robbins late fee

Everyone had an email. It was discussed we have never waived a late fee. We will negotiate a leak. It was decided that we will not wave it.

**Plant Operation**

Bob explained the latest graph.

Gloria had some questions on the bill. Bob gave her explanations

**Treasurer’s Report as of September 30, 2023**

Kimberly gave the report.

Umpqua checking $457,444.63

Umpqua Reserve $29,183.54

Mountain West $222,597.00

**Review/Pay the bills**

Justin made a motion to pay the bills, Mike 2nd. Motion passed.

**Water User Forum**

Travis from IFG would like the agenda posted to the website within the 48 hour deadline that the state requires.

**Adjournment**

Justin made a motion to adjourn the meeting, Mike 2nd. Motion passed. The meeting adjourned at 7:38 pm.

**Executive Session**

Items were discussed. Nothing decided.