# NOTICE OF PUBLIC MEETING

Laclede Water District

208-255-4068

**Meeting Date 5/8/2024 at Laclede Community Center – 6:00pm**

**Bring the meeting to order**

Justin brought the meeting to order 5:59. Justin Roberts, Gloria Fletcher, Kimberly Swank, Bob Hansen and Travis Hanson were in attendance.

**Approve Minutes from:**

Justin asked if anyone wanted the minutes read. No one did. Justin asked for approval of both the minutes.

**April 10, 2024**  Bothmotions byKimberly 1st and Gloria 2nd . They were approved.

**May 2, 2024 Special Meeting.**

**Changes in Agenda**

**New Manley Creek hookup**

The Board agreed to investigate this. There are two owners that now want connection. It’s an L shape property with one being on the district border and one not. We get try to get approval to go on Genswien property. If not, we would have to extend the District boundary and run another line clear up there. It’s a long way. Brent told Justin extending the district boundary is not an easy task. Not sure what is the best option. Justin will investigate it.

**Genswien past due consideration**

This is from June 7, 2021. They live in Canada and had a big leak. Apparently tried to contact Gene but he had passed away. We decided to forgive the bill up to the time they got a hold of the office. We said we would credit them 2,161.31. Mr Genswien wanted his water shut off till he could get the line fixed. He wanted to get it moved but that was expensive. He wanted us to forgive another $1,000 but we declined the request. Gloria will check to see if the credit actually went through.

**Old Business**

**Update on Ordinance Meeting - May 2nd**

At our Special Meeting, we went through everyone’s comments. Dave is working on a combination of all comments as well as the combination of the two documents. When he is done, he will share with everyone. Then back to attorneys for approval. The ordinances will also include the new billing rates that were approved last month.

Not a lot of changes to the original. However, it does state we can turn off water for non-payment. We will work on timelines for that.

 **Letter from Brent on Jake Wray’s request for additional ERU’s**

Brent Deyo sent a document for us to review. Brent is waiting for revisions to assessments for Jake and those that combined lots for tracking. Justin said there are 2 combos and 1 ERU extra. Justin will send this to Brent. Jake wanted 9 ERU’s but we think it will be down to 3. Justin will send Jake the form to ask for the ERU’s that we sent to other customers.

**Email from Brent**

Brent also told us he will have the bid package for the treatment system to DEQ this month for review.

 **Water Tank upgrade status**

Brent sent us an Expedited Communication System plan. He received one from DC Engineering for the communication system improvements. He said the control panels will be contracted separately.

Justin contacted Rich McDonald to have his Electrical company help with the installation. We also need a trench with 3-inch conduit dug. Maybe Lynx can do that. DC Engineering can give the specs to share with other companies. It makes sense to use DC since they developed the specs.

 **SAM Update**

We have sent more information to them. Waiting to hear back AGAIN.

 **Office Update**

Things are still not going smoothly but we are working out the kinks. We need to work on getting the meters read and bills out on time. There are still bills that are not correct.

 **Repair of Laclede Shores Road update**

Kendall from Lynx worked to get the road repaired and let the Road and Bridge department know.

 **Update on Bank Deposit**

We have been waiting for the new machine to record checks immediately to the bank. Gloria got a call from the Bank and it should arrive any day. We will then do training with them.

**New Business\***

 **Meeting with ICRMP**

Gloria had a meeting with Debbie Ferguson regarding our Insurance and what is needed for them. She also gave her a book of information and resources. We have till October to get this list completed. Gloria found out that ICRMP is our insurance company. We must meet her once a year in person.

 **Plant Operation\***

The river pump that failed has been replaced. Bob brought pictures so we will file them in the office. Bob said everything is going smoothly. He handed out the water usage document for all of us to look at.

**Treasurer’s Report \***

 **Umpqua Checking $415,009.38**

 **Umpqua Reserve Acct $14,014.10**

 **Mountain West Flex Account 223,116.32**

**Review/Pay the bills**

 **Justin asked for us to pay the bills. Gloria 1st, Kimberly 2nd. Approved.**

**Adjournment**

 **Meeting was adjourned at 6:31. Gloria 1st and Kimberly 2nd. Approved**

**Special Session**

 **A special session was held.**