# NOTICE OF PUBLIC MEETING

Laclede Water District

208-255-4068

Meeting Date April 9, 2025 at Laclede Community Center – 6:00pm

**Bring meeting to order\***

Those in attendance were Justin Roberts, Kimberly Swank, Chuck Thompson and Bob Hansen from Water Systems Management. Justin called the meeting to order at 6:04.

**Approve Minutes**

Justin asked is anyone wanted the minutes read. Since no one did, Chuck made a motion to approve the minutes, Kimberly seconded it and they were approved.

**Changes in Agenda \***

Gloria added under New Business and Update for Quick Books Payroll. Gloria also added under new business Election of Board officers.

**Old Business\***

**Update from Ardurra \***

-We didn’t receive anything from Brent Deyo with Ardurra, but Justin had talked with Brent and gave us an update. We finally got the final submittals from Veolia. Before we can go to bid, Ardurra needs to approve it then send it off to DEQ to approve. They have asked for 30 days but we are hoping sooner.

-ST101 sales tax exemption to reduce our sales tax for the project. Justin needs the EIN number. Gloria will go to the office and try to find it. Hopefully we can start to go to bid soon.

-Laclede-In-Take apparently needs to go to Bonner County. Ardurra and our lawyer, Zach will work together to check this out. Bonner county will permit us and we will then take the project over.

**Ordinances/By-Laws \***

Dave was gone so we will again table this. We all would like this passed soon. Then we need to have a community meeting.

**New Business\***

**Election of Board Officers**

Stephanie, our bookkeeper, asked Dave Stevens and Chuck Thompson to fill out a document to run again. Dave did his. Gloria talked to the county and they said if no one had given an interest we didn’t need to do it. Chuck is very busy right now and if we can find someone to replace him, he would appreciate it. Chuck will stay till he is replaced.

Gloria will send an email and ask for volunteers.

**Quick Books Payroll Update**

Stephanie wants to stop this subscription and treat the Board like contractors. We discussed this and Justin thought he’d talk to Zach about it first.

**Plant Operation\***

-Bob handed out the usage report. Water usage is still down. We used 2,993,000. For the first three months they are the smallest we have had for the last three years.

-He also gave us a copy of the Record Retention Schedule. Mike has been going through things in the office. Gloria and Kimberly will go and also look through the storage building.

Justin said the storage building is going to stay now with the new construction.

-Justin had asked Bob to get another bid for the Manley Creek connection. He did from Lippert. Lippert was considerably cheaper. $35 a foot. The last bid was 3 times higher.

-Cross connection control has not been enforced. Bob wanted to know what we wanted to do. It is in our new Ordinances/By-Laws. Bob has a simple form that can be mailed out to all our users. We need to follow the rules of 58.01.08.

**Water User Forum**

No one was there for the forum.

**Treasurer’s Report \***

We didn’t really get an update from Stephanie. Gloria saw something on the office desk. She wasn’t sure it was current, but we are using it tonight.

Umpqua Checking $259,226.45

Umpqua Reserve Acct 14,015.98

Mountain West Flex account 223,937.60

**Review/Pay the bills \***

Gloria made a motion to pay the bills, and Chuck seconded the motion, approved.

**Adjournment**

Gloria made a motion to adjourn the meeting adjourned at 6:39. Kimberly seconded the motion and it was approved.

**Executive Session**

An executive session followed the meeting.

**\*Action items**