# NOTICE OF PUBLIC MEETING

Laclede Water District

208-255-4068

**Meeting Date May 14, 2025 at Laclede Community Center – 6:00pm**

Those in attendance were Justin Roberts, Kimberly Swank, Chuck Thompson, Gloria Fletcher, Dave Stevens via phone, Travis Hanson from IFG, Bob Hansen from WSM, John Kelly, Dave Hanker, Leland and Robin Mize.

**Bring meeting to order\***

Justin called the meeting to order at 5:57.

**Approve Minutes**

Justin asked if anyone wanted the minutes read. No one did. Chuck made a motion to accept the minutes, Kimberly 2nd and they were approved.

**Changes in Agenda \***

We added Jake Wray’s connections request to old business.

**Old Business\***

**Update from Ardurra \***

We received an email from Brent Deyo…. Here it is.

Below is a short update on the Water System Improvements project for the May board meeting.

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Design

We submitted to DEQ last month and anticipate a response back next week.  If all goes well, we hope to be bidding on the project by the end of the month.

We continue to work through the intake line permit with Bonner County.  Everything sits in their hands at the moment, and we hope to receive feedback shortly.

Easements

We have done minimal work on easements this month. Last, I spoke with the Board, it sounded like the board members were going to initiate conversations.  Has this gone anywhere?  Any support needed from Ardurra at this time?

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Brent is hoping one of the Board members can help with getting the easements.

**Ordinances/By-Laws \***

Justin tabled it. Dave said we should all bring a copy so we can “finally” get this approved at our next meeting.

**Cross Connection Document**

Bob Hansen sent us a copy and questionnaire to send to our customers. He said we should send it out. Since the only one that has addresses and can do labels is the office, Justin will talk to Stephanie about sending it.

**Quick Books Payroll Update**

We still aren’t sure about making Board members contractors. Still looking into this.

**Jaek Wray’s Additional Connections**

Mr Wray has asked for 9 more connections. We talked about giving him a few but we didn’t want to take 9 from our extras. After discussion, Kimberly made a motion to give Mr. Wray 3 additional connections. Chuck seconded it and it was approved. Justin will give Mr. Wray a “will serve letter” to that effect.

**New Business\***

No new business.

**Plant Operation\***

Bob sent us the CCR’s for 2024. He said we need to either mail or email them to our customers. After that has happened, we need to let him know. Gloria will email them to our users. He also passed out our usage report. We continue to use less water than last year.

Mike Wade gave us his update. He said daily flows are 36,000 GPD.

He sent us this:

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Water Plant: On April14th filter #2 shut down leaving only #1 to produce treated water. One of the four electronic Keystone valves, internal “feedback” modules failed. This module sends information to the PLC regarding the valves position. Without this information the PLC thinks there is a problem and shuts down the system. On April 17th I was able to get Ron with B&E Electric to come out to the plant and trick the PLC into thinking the valve position is OK. This is another temporary fix until the new plant is brought online. The Keystone valves are very expensive and there is no direct replacement available anymore. The closest configuration they offer would require rewiring, replumbing and reprogramming of the PLC. This “trick” does not affect the quality or quantity of water but just requires careful attention when checking the plant to ensure the valve is not stuck open.

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Gloria met Mike at the plant to see what needs to be done to clean it up. It’s a lot! Gloria suggested the Board have a day that we meet there and spend a couple of hours helping. We will figure out a day.

**Water User Forum**

We had four of our customers come to the meeting. Questions were asked about the upgrade. Justin gave a brief update for them.

**Treasurer’s Report \***

**We got an update this month from Stephanie. Kimberly let us know balance on accounts.**

Umpqua Checking 273,127.14

Umpqua Reserve Acct 14,016.10

Mountain West Flex account 224,008.27

**Review/Pay the bills \***

Justin asked for a motion to pay the bills. Gloria was 1st and Chuck 2nd. Approved

**Adjournment**

A motion was made to adjourn at 6:41 by Chuck first and Kimberly 2nd. Also approved.

**Executive Session**

**\*Action items**